



These bulletins include important information to help you have a successful exhibiting experience in Houston. An archive of all bulletins will be [posted on our website](#).

Please don't hesitate to contact us at exhibits@amcp.org if you need anything.

We look forward to greeting you in Houston next week. Safe travels!

Venue

George R. Brown Convention Center

1001 Avenida De Las Americas

Houston, Texas 77010

Expo is located in Exhibit Hall E (on Level 1)

AMCP 2025 Expo Schedule

Exhibitor Move-in

Monday, March 31 8:00 am–5:00 pm

Tuesday, April 1 8:00 am–10:00 am

Expo Hours

Tuesday, April 1 11:00 am-6:00 pm

4:00 pm–6:00 pm (Opening Reception)

Wednesday, April 2 9:30 am-2:30 pm

Exhibitor Move-out

Wednesday, April 2 2:30 pm–6:00 pm*

**Booths must be cleared by 6:00 pm!*

[View the Full Agenda](#)

Policy Reminder for Set-up & Teardown

All exhibits must be operational by one hour prior to expo open. After this hour, no installation work will be permitted without special permission from AMCP. If installation of any exhibit has not started by then, AMCP shall order the exhibit to be installed and the exhibitor will be responsible for payment of expenses incurred. Dismantling or packing of exhibits cannot begin prior to expo close or a \$500 fine may be applied.

Required EAC & COI Information

If your company plans to use a firm that is not an official service contractor as designated by show management, [please submit an EAC form](#) immediately. This form must be received prior to move-in.

All exhibitors (and contractors, if applicable) must submit certificates of insurance before move-in. Please [upload a copy of your COI](#) or [purchase a policy](#) if one you need one.

Onsite Booth Sales at AMCP 2025

What: All AMCP 2025 exhibitors are invited to select booth space onsite in Houston for Nexus 2025 and AMCP 2026

Where: Booth # 208 in Expo Hall E

When: Sales Office Hours are primarily by appointment only, but self-serve kiosks are available during all expo hours to select booth space for both Nexus 2025 and AMCP 2026.

- Monday, March 31: 3:00-5:00 pm
- Tuesday, April 1: 1:00-3:00 pm
- Wednesday, April 2: 9:00-11:00 am

How: Look to your email this week for a personal appointment time. If you can't make it, you may send another colleague or arrive later (but not before) to select your space.

Top 5 Time-Savers for Exhibitors

1. **Download the AMCP 2025 mobile app** (available in the [Apple App Store](#) or [Google Play](#)) to view the full meeting agenda, education session info, exhibitor and sponsor lists, and Partnering appointments.
2. **Preview the attendee list** (as of March 24). [View the list](#). The list is for reference only, not marketing.

3. **Have the Wi-Fi info ready:** This is possibly our most asked question onsite. We've taken the opportunity to print it on the back of every badge, but it never hurts to have your devices ready to connect. Many thanks to our wi-fi sponsor, [Sarepta Therapeutics!](#)
 - Network Name/SSID: "AMCP2025"
 - Password: "ELEVIDYS"
4. **Make your dining plans early.** Houston is known as the "dining-out capital," boasting cuisines from over 70 countries! With so many delicious options to choose from, we recommend [doing some research](#) and making a few reservations in advance.
5. **Print your badge from your hotel lobby.** Keep reading to learn how to use CLEAR at our satellite check-in kiosks.

Skip the Lines and Print Your Badge With CLEAR Plus

For your convenience, we will offer satellite check-in kiosks at various hotels to provide a more efficient and secure experience.

- **Hotel Locations:** Hilton Americas 3rd floor Skybridge, Marriott Marquis 2nd floor Skybridge, and Embassy Suites Downtown lobby.
- **Hours of Operation:**
 - Sunday, March 30: 4-7pm
 - Monday, March 31: 7am-7pm
 - Tuesday, April 1: 7am-7pm
- **Sign up for CLEAR:** In advance of traveling to AMCP 2025, sign up for a free CLEAR account or authenticate your existing CLEAR Plus account.
- **Print Your Badge:** Once in Houston, visit a CLEAR kiosk in one of the four hotels listed above and scan the provided QR code.
 - Enter your email address and capture a mobile phone selfie.

[Verify and Print Your Badge](#)

Additional Important Resources

» Order the badge scanning app.

[Order Lead Retrieval](#)

» Easily access exhibitor resources.

[Exhibitor Resources](#)

» Submit your certificate of insurance.

[Upload Your COI](#)

Your Exhibits Support Team

We are looking forward to greeting you in Houston. Don't hesitate to reach us with any questions or concerns.

For the fastest response time during the event, please use exhibits@amcp.org.



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