

McCormick Place Convention Center, Lakeside Center ♦ Chicago, IL

GUIDELINES FOR POSTER PRESENTERS

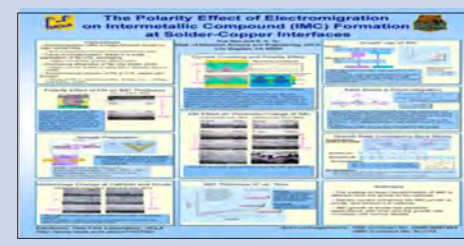
POSTER PRESENTATION AND DISPLAY

- The poster presentation will take place Thursday, March 31, from 12:00 pm to 2:30 pm in the Expo.
 - Poster numbers A-M will present from 12:00pm – 1:15pm
 - Poster numbers N-Z will present from 1:15pm – 2:30pm
- At least **1 author per poster** should be registered for the meeting and available during the poster presentation to discuss findings.
- Posters will also be displayed during the Opening Reception on Wednesday, March 30 from 4:00pm to 7:00pm.
- Poster Setup/Dismantle:
 - Location – McCormick Place Convention Center, Lakeside Center - The Expo
 - Set-up – Wednesday, March 30, 11:00am – 2:30 pm
 - On a first-come, first served basis, staff will be available to assist with hanging your poster during setup hours.
 - Don't want your poster tube thrown away after set-up? Visit the poster info desk for more information.
 - Dismantle – Friday, April 1, by 11:30am

ADDITIONAL NOTES

- All accepted poster abstract information will be included in the AMCP 2022 mobile app. No upload required.
- One (1) single-sided cork board approximately 8' wide x 4' high
- There will be hanging folders and pushpins available at the AMCP poster info desk. Handouts are not required and should only be available on Thursday, March 31 during your poster presentation.
- Please feel free to promote your poster and presentation on social media! Please see the social media toolkit guidelines and images that can easily be used!

PLEASE NOTE HORIZONTAL LAYOUT



REGISTRATION

At least **1 author MUST register for the meeting to present the poster.** You are responsible for your own meeting registration fee and securing your own travel and housing arrangements for AMCP 2022. Active members of AMCP are eligible to register at the discounted early bird member rate through January 18. Special discounted rates also are available for student members and resident/fellow/graduate members.

MEETING LOCATION

McCormick Place Convention Center, Lakeside Center
 2301 S King Dr.
 Chicago, IL 60616

ONSITE PRINTING SERVICES

FedEx Office | Store 5020

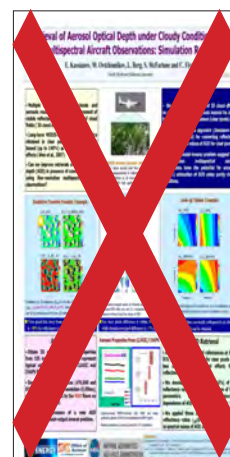
2301 South Martin Luther King Drive, Chicago, IL 60616

office: 312-949-2100

FedEx link will be available on February 4

MEETING INFORMATION

If you need information about AMCP 2022, please visit [www.https://amcpannual.org/](https://amcpannual.org/).



TIPS FOR POSTER PRESENTATIONS

- The poster corkboard provided is approximately 8' wide x 4' high horizontal frame. Your poster materials should be a little smaller than this area so they do not overlap the edges of the poster board.
- Be sure to include the abstract title, author name(s), and the institution where the work was completed in large letters centered at the top of the poster.
- The presentation number assigned to the poster presentation should **NOT** be placed on your poster. The poster boards will be numbered for you.
- Hand carry your poster to the meeting, using tubular packaging or a portfolio case. Do not mail your poster to AMCP headquarters or the Convention Center.
- Come prepared with any relevant handouts and business cards to share.