



MARCH 29-APRIL 1

AMCP 2022

Defining managed care pharmacy's future · CHICAGO



IMPORTANT INFORMATION

AMCP 2022 Exhibitor Bulletin, January 12

Welcome to the AMCP 2022 Expo!

Thank you for participating in AMCP 2022. These Exhibitor Bulletins include important deadlines and information aimed at helping you have a successful experience in Chicago.

Look for future Exhibitor Bulletins on January 26, February 9, February 23, March 9, and March 23 and a post-AMCP 2022 bulletin April 1.

Important dates and Bulletins will be posted online at [AMCP 2022](#).

COVID Safety at AMCP 2022

AMCP is committed to providing a safe environment for attendees and exhibiting customers during AMCP 2022 in Chicago.

To maintain the health and well-being of all participants at AMCP 2022, Leadership is implementing procedures outlined on the [COVID Safety section](#) on the [AMCP 2022](#) website.

AMCP 2022 Schedule

Exhibitor Move-In: Tuesday, March 29, 8:00am-5:00pm
Wednesday, March 30, 8:00am-2:00pm

Expo Hours: Wednesday, March 30, 4:00pm-7:00pm
Thursday March 31, 11:00am-2:30pm
Friday, April 1, 9:00am-11:30am

Exhibitor Move-Out: Friday, April 1, 11:30am-5:00pm

The schedule will be updated online at [AMCP 2022](#).

Exhibit Fees Due February 15, 2022

Please confirm booth fees are paid by February 15, 2022. You can log in to the exhibitor portal to pay remaining balances via credit card. February 15 is also the deadline to cancel your exhibit and receive a partial refund.

Enter Company Description and Categories Online

[Log in to the Exhibitor Portal](#) (your password was sent) to enter your company, product, or service description as well as applicable company or product categories. From Exhibitors menu at top left, select Booth Information. Complete contact information, description, and check applicable categories. The App profile is limited to 500 characters and the online profile limit is 1000.

Help attendees learn more about you in advance. Online profile (description) and categories will be available on the Exhibitor Listing starting January 19.

App profile and categories will also be uploaded to the App. Deadline for the App upload is February 24.

Need help logging in or entering/editing information? Let me know. Happy to help.

Exhibitor Registration and Housing Sent 48-Hours After Booth Reserved

Martiz is the official AMCP 2022 registration and housing vendor, and they will send a personalized email to the primary exhibit contact with registration and housing information no more than 48-hours after the booth is reserved.

The email is from: email_confirm@confmail.experiant-inc.com and it includes a link with login and password, to the Exhibitor Registration Portal. Although the portal is different from where you reserved the exhibit, your password is the same.

Exhibitor registration and housing for AMCP 2022 must be completed via the Maritz portal.

Please be sure to check your spam filters and approve/release email_confirm@confmail.experiant-inc.com

Maritz can assist with any questions via email: AMCPexh@maritz.com or phone: 864-208-2600.

New Vendor: RainProtection

Rainprotection Insurance is a new vendor working with AMCP to ensure all exhibitors carry the mandatory liability insurance. Look for communications and policy specifications in the Exhibitor Service Kit and via email from Rainprotection Insurance. Rainprotection Insurance can also provide insurance for AMCP 2022 for \$94. Additional information will be included in the Kit.

Contact Catherine Cammareri with additional questions about Rainprotection Insurance: Email: Sales@rainprotection.net or phone: 800-528-7975.

Exhibitor Services Kit Available mid-February

The AMCP 2022 Exhibitor Services Kit is in development and will be available online soon. The Kit will include important dates, official vendors, order forms and all display rules & regulations.

Upcoming Key Dates

January 18 - Early Bird Registration Deadline. Registration fees increase after this date.

January 20 - Look for the AMCP 2022 Pre-Registration Info Only List. The list will include name, title, company, city, and state for all attendees registered by January 19.

Additional due dates will be shared in the next Exhibitor Bulletin and posted online.

Please contact me and let me know if you have any questions.

Thank you again.

Sincerely,
Laura K. Larson, CEM
AMCP Assistant Director, National Meeting Sales
llarson@amcp.org / 703-684-2619